

SEDFIELD TOWN COUNCIL

COMMUNITY DEVELOPMENT

Minutes of the meeting of the **JANUARY COMMUNITY DEVELOPMENT COMMITTEE** held at 7 pm in the **Council Offices**, Advice & Information Centre, Sedfield, on **Monday 21st January 2008**.

MINUTES

Present Cllr. **Maxine Robinson (Chair)** and
Cllrs. A. Blakemore, D. Brown, N. Dunn, S. Hannan, S. Sutherland

Officer L. K. Swinbank (Town Clerk)

The Chairman, Cllr. Maxine Robinson said it was with great sadness that Members heard that Cllr. Jim Wayman died over the weekend. She said this is a tragic loss to the Council and our condolences to Mavis his wife and family.

Members then held a minute silence in remembrance of Cllr. James Wayman.

1. Apologies

Cllrs. D. Waters, I. Sutherland, J. Robinson

2. Declaration of interest

None

3. Matters of Information

All covered by agenda

4. Reports

4.1 Trimdon & Sedfield Sports Forum

The Clerk circulated a report on the meeting which she attended on 20th December. This had been held to establish a Sports Forum for Area 3. A full meeting is to be held in January and the Clerk will report back.

RECOMMENDED

To receive the information

4.2 Youth Council

The Chair, Cllr. Maxine Robinson gave details of the newly elected school council. Children from the Sedfield schools have now been elected and there are procedures taking place in order to

ensure that all Sedgefield children – regardless of the school they attend are included.

RECOMMENDED

To receive the information

4.3 Tourism

The Chair, Cllr. Maxine Robinson gave a verbal report. In particular the event: Festivals in Business is being held in order to promote local festivals – including the Music Festival.

A meeting is being held at Wear Valley to coordinate this event.

RECOMMENDED

- i) **To receive the information**
- ii) **To attend the meeting at Wear Valley**

4.4 “Be Active”

The Chair, Cllr. Maxine Robinson reported that Ellen Barker the Youth Coordinator is now looking into this and it has been suggested that “Be Active” be referred to the Youth Council.

4.5 Sedgefield LSP

The Clerk reminded Members that information on the last meeting together with the draft constitution had been circulated and it had been agreed at the Monthly meeting that this committee would agree a date for a meeting to finalize details etc.

RECOMMENDED

The working party to meet at 6 pm on Monday 4th February

4.6 CCTV (SBC)

The Clerk had circulated the report from the Borough Council. In addition Cllr. Allan Blakemore asked about the visit to the Monitoring Centre and said that this is now being revamped and would be beneficial for all Members to visit.

RECOMMENDED

- i) **To receive the information**
- ii) **The Clerk to organize a visit to take place on a Wednesday evening for all Members**

5. Correspondence

5.1 Recreational Land: SBC

A response has now been received from Sedgefield Borough Council in regard of the loss of playing fields following the development at Winterton.

RECOMMENDED

To write back to Sedgefield Borough Council requesting that the monies allocated i.e. £15,000 be ring-fenced either by Sedgefield Borough or the Town Council would be willing to do that on their behalf

6. Community Toilets

The Clerk had circulated a detailed report to the previous meeting.

RECOMMENDED

To write to businesses in Sedgefield seeking their views and support with the scheme

7. Tree for Christmas

The Clerk suggested that it may be beneficial to buy "Christmas" trees which the Town Council can grow on as and when necessary and in the first instance to plant one in a pot which can be moved from the Cemetery to the Green each year. In addition it was suggested that the site of the Christmas tree itself could be moved to the Cenotaph thereby giving some height.

RECOMMENDED

- i) The Clerk to look at buying Christmas trees to plant at the Cemetery for use in future years**
- ii) The Clerk to obtain prices for trees**
- iii) To obtain prices for siting the Christmas Tree at the War Memorial**

8. Additional Christmas Lights

It was agreed to seek additional lights for the main trees and also to consider prices for the electricity supply to trees on Rectory Row and opposite the Manor House.

9. Events: To establish a working party and date for meeting

It was agreed that the Clerk is to co-ordinate a meeting from the above.

10. License: Hardwick Hall

The Clerk said she would be unable to attend the hearing on 7th February as she is on holiday.

RECOMMENDED

The Clerk to email all Members to see if anyone is able to attend

11. Parish Hall: Health & Safety

The Clerk reported that following an informal conversation with the Health and Safety Executive over the weekend she had discovered there were several issues which needed addressing re the refurbishment of the Parish Hall.

As a direct result she had suspended the works in the Hall and an emergency meeting had been held that morning.

Following this the required HSE F10 Notice had been submitted and the Clerk had prepared: -

- a) Major Project Policy for STC (as circulated)
- b) A HSE Management Plan
- c) Information for Contractors

In addition Mort Spalding had been appointed Construction, Design and Materials Coordinator and RTS principal contractor (in line with HSE requirements) and an Asbestos survey is to be commissioned immediately.

RECOMMENDED

- i) To affirm the Clerk's actions**
- ii) To affirm the decisions of the emergency meeting**
- iii) To adopt the Major Project Policy**

The Chairman thanked everyone for attending and closed the meeting at 8.30 pm.