

SEDGEFIELD TOWN COUNCIL

COMMUNITY DEVELOPMENT

Minutes of the meeting of the **SEPTEMBER**
COMMUNITY DEVELOPMENT COMMITTEE held in the **Council**
Offices, Advice & Information Centre, Sedgefield, on **Monday 15th**
September, 2008.

MINUTES

Present **Cllr. Maxine Robinson (Chairman) and**
Cllrs. S. Hannan, I. Sutherland, H. Clifford-Brown, A. Blakemore, S. Sutherland, N.
Dunn, M. Brown, J. Robinson

Officer L. K. Swinbank (Town Clerk)

1. Apologies

Cllrs. M. Garrod, R. Taylor, D. Brown, T. Jeanes, D. Waters, L. Goddard

2. Declaration of interest

None

3. Matters of Information

These are covered by the agenda

4. Reports

4.1 Youth Council

Cllr. John Robinson gave a verbal report from the Youth Council and said the next meeting is next week.

4.2 Residents' Forum Minutes

There had been circulated via email.

RECOMMENDED

To receive the information

4.3 Review of Town Plan

The Chairman, Cllr. Maxine Robinson welcomed Carly Hinde who is working for RPS in compiling community strategies for the Borough Council. In addition the Clerk had circulated a

written report giving brief information on the stages being undertaken in order to produce the revised Town Plan. These have included a Planning for Real exercise in the Parish Hall in August involving young people to design the model. Consultations using the model with various groups and dates for the public to come along and give their comments have taken place. In addition the Clerk said it is hoped that the issues raised at all the consultation events would result in a questionnaire which will be circulated within the next edition of the Sedgefield Extra and using the results of this the Town Plan will be revised and an action plan drawn up early in 2009. The Clerk stressed that the Town Plan must take account of the community strategy for the County and it was with this in mind it was recommended that the Council involves Officers from Sedgefield Borough and Durham County Council.

A Consultation exercise with the Town Council was then held with Members coming forward with a number and variety of issues. These included: -

- Youth facilities
- Parking/Traffic Problems
- Anti-social behaviour
- Ensuring community facilities are available at the new Community College which is to be built

The Chairman thanked Carly Hinde for attending the meeting and said she looked forward to receiving the information from RPS.

4.4 Christmas Lights

The Clerk reported that whilst she had requested a breakdown of the costs for additional Christmas lights into the two different areas she had received a breakdown of the overall works rather than the distinct areas.

RECOMMENDED

To not take any further action in this financial year but to look to including costs within the estimates for 2009/10.

4.5 Sedgefield 700

The Chairman gave a brief verbal report on the recent Sedgefield 700 meeting. In particular discussion took place on the proposed Market Cross which is to be built.

RECOMMENDED

The Clerk to bring a written report of the meeting for discussion at the Community Development committee meeting in October and Members are to discuss the entrance signs and the Environment committee meeting in October.

4.6 Neighbourhood Wardens Report

A report had been circulated and questions were raised about the results received.

RECOMMENDED

To receive the information

5 Correspondence

5.1 Service Charges: CCTV: SBC

Information plus details of the service charges for 2008/2009 had been received from Mr. Andrew Aitken of Sedgefield Borough Council. The costs were £11,554.

RECOMMENDED

- i) To receive the information**
- ii) To accept the costings**

6. Mayor's Cheese & Wine: Balance Sheet

The balance sheet from the Mayor's Cheese and Wine which was held in August at the home of the Mayor was received.

7. Events

The Clerk gave details of the following events which are scheduled in the Town Council and Mayor's Diary.

7.1 Firework Display

The Clerk said the posters and tickets will be on sale in the near future. It was suggested that the costs remain the same as last year i.e. £2 adults £1 children.

RECOMMENDED

To receive the information

7.2 Switching on Christmas Lights

The Clerk gave details of the event which will be held on Saturday 29th November. She said it was hoped that this would expand on the activities last year and that the Community Development Officer Mrs. Angela Simpson is organizing the various components of the event. Some concern was expressed about fencing off part of the turning circle – it was agreed that the Chair, Vice-Chair and Officers would take this into account when finalizing the arrangements.

RECOMMENDED

To receive the information

7.3 Christmas Market

Details were given – this will be the same as previous years.

RECOMMENDED

To receive the information

7.4 New Year's Eve Dance

The Clerk informed the meeting that all of the tickets have now been sold.

RECOMMENDED

To receive the information

7.5 November Dance

The Clerk said that it had been suggested some time ago about holding an Old Time Music Dance in the Parish Hall in November. However, since the official events for the Mayor have now been finalized at the recent Mayor's Dance in September, Quiz in October and Charity Bal in March it was felt that there would not be the office time and resources for a further dance.

RECOMMENDED

The Town Council not to organize this event, however to offer this to the dance class and ask if they wish to take that forward

7.6 Carol Service/Wine and Cheese

The Clerk informed Members that the Carol Service will be Thursday 11th December at St. Edmund's Church followed by the Wine and Cheese Reception in the Parish Hall.

RECOMMENDED

To receive the information

7.7 Mayor's Dance - March

This to be held on Friday 6th March 2009 at the Hardwick Hall.

RECOMMENDED

To receive the information

8. Cold Calling

This item was placed on the agenda at the agreement of the Monthly meeting held 8th September.

Members were reminded that the Town Council had pledged to give a £100 donation towards the Cold Calling.

RECOMMENDED

The Town Council to send a donation of £100 to the Neighbourhood Watch/Crime Watch team and wish them the best of luck with the launch of their Cold Calling Scheme next week

9. NALC Conference

This item was placed on the agenda at the agreement of the Monthly meeting held 8th September.

The Clerk informed Members that the Larger Local Councils Conference will be held in November.

RECOMMENDED

Cllr. John Robinson to attend the Conference to represent the Town Council

10. Mobile Movies

This item was placed on the agenda at the agreement of the Monthly meeting held 8th September.

A written report which had been prepared by the Chairman, Cllr. Maxine Robinson, had been circulated to all Members. This outlined the details of the Mobile Movies project which has been running in the Parish Hall over the past few years. This scheme with SBC has now come to an end however the Town Council has installed the necessary equipment within the Parish Hall for this to continue.

RECOMMENDED

The Town Council to take over the Mobile Movies Project in the Parish Hall

The Chairman, Cllr. Maxine Robinson was thanked by Members for all the work she has undertaken in ensuring this project has been sustainable and successful.

The Chair thanked everyone for attending and closed the meeting at 8.45 pm.