

SEDGEFIELD TOWN COUNCIL

POLICY & RESOURCES

Minutes of the proceedings of the **FEBRUARY POLICY & RESOURCES** of the **Council** held in the **Council Offices**, Advice & Information Centre, Sedgefield, on **Monday 11th February, 2008**.

Present **Cllr. David Brown (Chairman)**

Cllrs. A. Blakemore, H. Clifford-Brown, N. Dunn, M. Robinson, J. Robinson, I. Sutherland, S. Sutherland, D. Waters

Officer Angela Simpson (Community Development Officer)

1. Apologies

Cllrs. T. Jeanes, M. Garrood, S. Hannan, R. Taylor
Lesley Swinbank (Town Clerk)

2. Declaration of interest

5.2 Sedgefield Twinning Grant – Cllrs. D. Waters, J. Robinson, M. Robinson

3. Matters of Information

3.1 BSF

Cllr. Dudley Waters informed members that he and Cllr. Sue Hannan are attending a meeting at the College on 13th Feb whilst all members have been informed of the meeting at County Hall with the prospective contractors on Friday 22nd Feb.

Cllr. John Robinson said a meeting with the DCC treasurer has been arranged and Cllrs. Dudley waters, Sue Hannan and the Clerk are attending.

RESOLVED

- i) To receive the information**
- ii) To await reports on the meetings**

4. Reports

4.1 Personnel: Staffing Review

The Clerk had circulated a report re the above.

Members were reminded that a meeting is to be arranged for all Chairs/Vice-Chairs to consider future requirements.

RESOLVED

- i) To receive the information**
- ii) The Clerk to arrange a meeting for all Chairs / Vice-Chairs**

5. Financial Matters

5.1 Monthly Accounts

The monthly accounts had been circulated.

RESOLVED

The Monthly accounts as circulated were approved for payment.

5.2 Donations / Grants

5.2.1 Sedgefield Library: Entertainer re Health Eating for Children's Easter Holiday Activities

A request for funding has been received from Sedgefield Library

RESOLVED

- i) To request a programme of annual events from the Library to allow for long-term planning**
- ii) To give an initial grant of £50.**

5.2.2 Sedgefield Twinning Association

A request for funding has been received from Sedgefield Twinning Association.

RESOLVED

To give a grant of £400 (To be paid in the next financial year as £400 has already been given in 07/08)

5.2.3 Neighbourhood Watch

A request for funding has been received from Sedgefield Neighbourhood Watch.

RESOLVED

To give a donation to cover the cost of hire

5.2.4 1st Sedgefield Girl Guides/Scouts

A request for funding has been received from 1st Sedgefield Girl Guides/Scouts.

RESOLVED

To write to confirm the Town Council are not able to fund individuals but would consider a group activity.

6. Training

No training events had been received.

7. Correspondence

7.1 Extension to Potters Shop: Durham Diocesan Registry

A letter has been received from Mr. Wills, Durham Diocesan Registry seeking the Town Council's permission to the proposals to an extension in the height of the Church wall to allow the new extension beams to rest on it and suggesting a Condition Report on the wall be undertaken.

Cllr. Dudley Waters reminded members at the last meeting there had been agreement in principle to allow Mr. Todd to carry out repairs to the Church wall adjacent to the Pottery as part of his development. (Subject to acceptance from Zurich)

RESOLVED

- i) The Town Clerk to contact the Building Inspector at SBC to visit the Pottery**
- ii) The Town Clerk to send a copy of the report from the Diocese to the Building Inspector at SBC**
- iii) To respond to Mr. Wills :-**
 - Informing him that the works are nearing completion although STC haven't been formally asked or given permission to raising the height of the wall**
 - asking for an indication of the cost of a Condition Report**

The Chairman thanked everyone for attending and closed the meeting at 9 pm.