

# **SEDGEFIELD TOWN COUNCIL**

## **POLICY & RESOURCES**

Minutes of the proceedings of the **February POLICY & RESOURCES** of the **Council** held following the Monthly meeting in the **Council Offices**, Advice & Information Centre, Sedgefield, on **Monday 8<sup>th</sup> February 2010.**

**Present** **Cllr. Sheila Sutherland (Acting Chairman) and**  
Cllrs. P. Bodo, M. Brown, H. Clifford-Brown, N. Dunn, S. Hannan, I. Sutherland

**Officer** L. K. Swinbank (Town Clerk)

**1. Apologies**

Cllrs. A. Blakemore, D. Waters, S. Green, J. Robinson, M. Robinson, T. Jeanes

**2. Declaration of interest**

None

**3. Matters of Information**

**3.1 Community College**

Cllr. Sue Hannan informed Members that she is now a school governor at the College and gave a brief report on progress with the building works.

**RESOLVED**

**To receive the information**

**4. Reports**

**4.1 St Edmund's Church Wall**

The Clerk informed Members that she had received four tenders in regard of the repairs to the Church wall. These ranged from £4,323 to £15,195.

In addition information and advice has now been received from Bill Katakya, Conservation Area Officer with details which can be used to prepare a second specification.

**RESOLVED**

**To prepare a second specification and to send this out inviting quotations – the closing date to be Friday 26<sup>th</sup> February**

**5. Financial Matters**

## **5.1 Monthly Accounts**

Due to staff illness these have been delayed until the March meeting.

## **5.2 Donations / Grants:**

**Requests for donations had been received from the following: -**

**RESOLVED: To use the Power of Well Being to give grants/donations.**

### **5.2.1 Red Cross: Haiti Earthquake Disaster**

It was agreed not to give a donation at this time.

### **5.2.2 Great North Air Ambulance**

**RESOLVED**

**It was agreed to give a donation of £50**

### **5.2.3 Citizens Advice Bureau**

**RESOLVED**

**It was agreed to give a donation of £100**

### **5.2.4 Bishop Auckland Schools Football Ass**

It was agreed not to give a donation at this time.

## **5.3 Grass cutting quotation 2010 season**

The quotation and insurance details have now been received from Mr. Walker.

**RESOLVED**

**To accept the grass cutting quotation of £460 per cut with an additional £120 per cut**

**For the grass verges on the approach roads and £150 per cut for the Winterton Cemetery**

## **6. Training**

No details of training have been received to date

## **7. Correspondence**

None received to date

## **8. Parish Hall Control Room**

The Clerk gave a brief resume of the meeting which was held earlier with Mrs. Norma Neal, Mr. Garry Jacobs and Mr. Terry West from Sedgfield Players. This was a follow up meeting to discuss the possibility of partitioning an area at the back of the main hall in the Parish Hall to provide a control room for the lighting and sound and which can be used by a variety of users of the hall. Various suggestions have been discussed but there was

consensus that the most appropriate would be the area where the piano is presently housed will be partitioned in line with the back main wall with a slideable partition which can be opened when events, concerts, plays etc are being held. It was agreed in principle to go ahead with this proposal and await detailed costings. It was pointed out that the Players are paying for the majority of the works however it may be that a grant is requested to off-set some of the costs.

**RESOLVED**

**In principle to agree to a slideable partition and await further information**

**9. Offices - Refurbishment**

The Clerk informed Members that she had met with Mr. Frank Stocker from Wright Construction and asked for approximate costings for improvements to the Town Council offices over two phases: -

- a) Internal works to provide meeting room by extending the existing meeting room into the kitchen etc.
- b) Works outside of the building to joining on the existing public toilets building to provide reception, public toilet and information centre.

**RESOLVED**

**To receive the information and await the prices**

The Chairman thanked everyone for attending and closed the meeting at 8.45 p.m.