

# SEDGEFIELD TOWN COUNCIL

## POLICY & RESOURCES

Minutes of the proceedings of the **MARCH POLICY & RESOURCES** of the **Council** held following the Monthly meeting in the **Council Offices**, Advice & Information Centre, Sedgefield, on **Monday 8<sup>th</sup> March 2010**.

**Present**                    **Cllr. John Robinson (Chairman)**  
**Cllr. Dudley Waters (Vice-Chairman) and**  
Cllrs. P. Bodo, A. Blakemore, D. Brown, M. Brown, H. Clifford-Brown, N. Dunn,  
M. Robinson, I. Sutherland, S. Sutherland

**Officer**                    L. K. Swinbank (Town Clerk)

**1. Apologies**

Cllrs. R. Taylor, S. Green, T. Jeanes, S. Hannan

**2. Declaration of interest**

Cllr. Ian Sutherland expressed an interest in the financial monthly accounts.

**3. Matters of Information**

All covered by the agenda

**4. Reports**

**4.1 Reports to Standards Board**

Information has been received from NALC regarding the above. This stated that whilst it would have been anticipated that a revised Code of Conduct would come into force before May 2010 this is now no longer the case and it has been delayed.

**RESOLVED**

- i)        **To receive the information**
- ii)      **To await the revised Code of Conduct**

**4.2 Policy: Allegations of bridges in the Code of Conduct**

The Clerk had prepared a policy re the above which had been circulated to all Members.

**RESOLVED**

**To receive the information and adopt the policy**

## **5. Financial Matters**

### **5.1 Monthly Accounts**

**RESOLVED**

**The monthly accounts as had been circulated were approved for payment**

### **5.2 Donations / Grants:**

**Requests for donations had been received from the following: -**

**RESOLVED: To use the Power of Well Being to give grants/donations.**

#### **5.2.1 Victim Support**

A request for a donation had been received from Victim Support.

**RESOLVED**

**It was agreed to give a donation of £25**

### **5.3 Bus Shelter: Thorpe Larches**

The Clerk said that she had finally received one tender for the bus shelter at Thorpe Larches.

**RESOLVED**

- i) To accept at a cost of £950 from Eden Landscapes for the replacement bus shelter at Thorpe Larches**
- ii) To inform the owners of the adjoining garden that the tender has now been accepted and the work will be beginning in the near future**

## **6. Training**

### **6.1 SLCC Larger Local Council Conference**

**RESOLVED**

**The Clerk to attend the above on behalf of the Council**

### **6.2 VAT Training**

The Clerk informed Members that she had attended a very informative training session on VAT for local councils the previous week. In particular there are now some ramifications for the VAT claim for the current year particularly with the works to Ceddesfeld Hall and to this end the Chairman Mrs. Pat Buckley Atkins is coming into the Council Offices on Wednesday with facts and figures which will then be forwarded to HM Revenue and Customs for advice.

**RESOLVED**

**To receive the information**

## **7. Correspondence**

### **7.1 Players: Control Box**

A letter has been received from Mrs. Norma Neal, Chairman of the Sedgefield Players re the proposed control area box at the back of the hall. It was agreed that the additional cost

should be met by the grant from the Neighbourhood Members fund.

The Clerk also informed Members that there had been issues about the town council purchasing scaffolding in the Parish Hall for work to the lights, ceiling etc. Having taken advice from DCC Health and Safety the Clerk suggested that it would be more appropriate to contract Mr. Stephen Roper and his scaffolding (Mr. Roper would use the scaffolding himself only) when either the Town Council or users needed any alterations to the equipment in the Hall.

**RESOLVED**

**To receive the above information**

**7.2 County Durham Future Jobs Fund Placements: DCC**

Information has been received regarding the above.

**RESOLVED**

**Not to take action on this**

**8. Parish Hall: Fletcher Room Flooring**

Two prices have now been received from Factory Carpets and G J Carpets for new flooring in the Fletcher room of the Parish Hall.

**RESOLVED**

**To defer decision on this until the new financial year**

**9. Council Offices**

**a) Internal Alterations**

**b) External Alterations**

As discussed earlier.

**10. St. Edmund's Church Wall**

The Clerk informed Members that the contract as awarded the previous week to Kearton's will be started the next day (on Tuesday 9<sup>th</sup> March) and that it should be completed within two days. There were some suggestions made as to future inspections of the wall.

**RESOLVED**

**To await the completion of the repair work and then decide if the same contractor can be used to inspect the wall on an annual basis**

**11. New Community Stalls**

Discussion took place on the purchase of new stalls which can be used for the community, mediaeval Fayre, Snow Party etc. Funding can be made via the DCC members Fund.

**RESOLVED**

**STC to make an application for new stalls etc. to the DCC members Fund.**

**12. Rectory Row**

Cllr. John Robinson informed Members that due to three objections being raised about the proposed traffic calming on Rectory Row this scheme has now been shelved for this financial year. He asked if any Members had any alternative ideas to let the Clerk know.

**RESOLVED**

**To receive the information**

The Chairman thanked everyone for attending and closed the meeting at 8.45 p.m.