

SEDGEFIELD TOWN COUNCIL

POLICY & RESOURCES

Minutes of the proceedings of the **MARCH POLICY & RESOURCES** of the **Council** held following the Monthly meeting in the **Council Offices**, Advice & Information Centre, Sedgefield, on **Monday 14th March 2011**.

Present **Cllr. J. Robinson (Chairman)**
Cllr. D. Waters (Vice-Chairman) and
Cllrs. A. Blakemore, D. Brown, M. Brown, H. Clifford-Brown, N. Dunn, S. Hannan, T. Jeanes, M. Robinson, I. Sutherland, S. Sutherland

Officer L. K. Swinbank (Town Clerk)

The Chairman Cllr. John Robinson on behalf of the Town Council expressed deep sympathy on the recent death of the Mayoress' father.

1. Apologies

Cllrs. P. Bodo, S. Green

2. Declaration of interest

Cllr. Norman Dunn item 5.3 Quotation Cemetery Lodge

3. Matters of Information

3.1 Durham County Council

The Chairman reported that two senior officers from Durham County Council have recently retired, Mr. David Emmerson and Mr. Steve Foster.

RESOLVED

To send letters from the Town Council

3.2 CCTV

As discussed at the Monthly meeting.

3.3 Parish Hall Energy

The Clerk informed Members that the application made to the Durham Foundation for the water heater in the Parish Hall had been successful.

4. Reports

4.1 STC Insurance 2011/2012

The Clerk reported that she had received another quote for the insurance however the Town Council are tied into Zurich for the next two years on the long term agreement.

RESOLVED

To receive the information and seek quotes in two years time

4.2 Freemen/Freewomen

RESOLVED

To establish a working party to look into the award and establish the criteria

5. Financial Matters

5.1 Monthly Accounts

RESOLVED

The monthly accounts as had been circulated were approved for payment

5.2 Donations / Grants:

Requests for donations had been received from the following: -

RESOLVED: To use the Power of Well Being to give grants/donations.

(Trained Councillors)

JR, DW, HCB, RT, ND, SH, DB, TJ, AB, IS, SS, MR, MB)

5.2.1 Breakthrough Breast Cancer: M Legender

RESOLVED

It was agreed to give a donation of £50

5.2.2 Haswell & District Mencap Society

RESOLVED

Not to give a donation

5.2.3 CAB

The Clerk informed Members that the accounts had now been received from CAB.

RESOLVED

To give a grant of £250

5.3 Quotation: Works to Cemetery Lodge

A quotation has been received through Reeds Rains for works to Cemetery Lodge. It was felt this to be excessive and the Clerk to obtain quotes from Stuart Earl, Chris Wearmouth and Gordon Bell.

5.4 Publishing Accounts >£500

The Clerk confirmed that this will be necessary and is being welcomed by NALC. Edge Design – the computer package company are including a suitable report as part of their overall report system which can then be used on the website.

RESOLVED

To receive the information

6. Training

None

7. Correspondence

None

8. Sedgefield Extra: Inclusion of Additional Leaflets

The Clerk asked for clarification on including additional leaflets within the Sedgefield Extra.

RESOLVED

No additional leaflets are to be included unless they have been approved by the editing committee.

9. Town Crier Job Description

The Clerk had circulated a draft job description for the Town Crier. This appointment is unpaid and under the auspices of the Sedgefield 700 and in particular will be chosen at Sedgefield Show.

RESOLVED

To receive the information and agree the job description

The Chairman thanked everyone for attending and closed the meeting at 8.40 p.m.