

SEDGEFIELD TOWN COUNCIL

POLICY & RESOURCES

Minutes of the proceedings of the **MAY POLICY & RESOURCES** of the **Council** held following the Monthly meeting in the **Council Offices**, Advice & Information Centre, Sedgefield, on **Monday 10th May 2010**.

Present **Cllr. J. Robinson (Chairman)**
Cllr. D. Waters (Vice-Chairman) and
Cllrs. A. Blakemore, D. Brown, H. Clifford-Brown, N. Dunn, S. Hannan, T. Jeanes, M. Robinson, I. Sutherland, S. Sutherland, R. Taylor

Officer L. K. Swinbank (Town Clerk)

1. Apologies

Cllrs. M. Brown, S. Green, P. Bodo

2. Declaration of interest

None

3. Matters of Information

3.1 Council Offices

A report from the recent working party meeting is to be brought to the June meeting.

3.2 CCTV

The Clerk reported that no response has been received from DCC.

4. Reports

4.1 Clerk's Meeting

The Clerk gave a verbal report on the recent Clerk's meeting. This included concerns re the Standing Orders for Alleged Breaches of Code of Conduct. As a result the Clerk had amended the Policy as item 10 on the Agenda and Standing Orders.

RESOLVED

- i) To receive the information**
- ii) To adopt the new Policy and amend Standing Orders accordingly**

4.2 Corporate Governance Plan

The Clerk had circulated a report regarding the above.

RESOLVED

- i) To receive the information**
- ii) The Clerk to prepare a Corporate Governance Plan for adoption at the next meeting**

5. Financial Matters

5.1 Monthly Accounts

RESOLVED

The monthly accounts as had been circulated were approved for payment

5.2 Donations / Grants:

Requests for donations had been received from the following: -

RESOLVED: To use the Power of Well Being to give grants/donations.

5.2.1 Sedgefield Library

RESOLVED

It was agreed to give a donation of £100

5.3 2010 / 2011 estimates

Up-to-date estimates had been circulated.

RESOLVED

To accept the 2010 / 2011 estimates

5.4 Internal Audit Report

This had been circulated.

RESOLVED

To accept the Internal Audit Report

5.5 Revised Annual Return

The revised annual return had been circulated.

RESOLVED

To accept the revised Annual Return

5.6 VAT information and implications

A letter from Customs & Excise clarifying the position on the VAT and refurbishment at Ceddesfeld Hall had been circulated.

RESOLVED

- i) To receive the information**
- ii) The Clerk to implement the advice**

- iii) **To arrange a meeting with SCA representatives to discuss future repairs / works and the lease (Cllrs. R. Taylor, T. Jeanes, N. Dunn, D. Brown, I. Sutherland, S. Sutherland and A. Blakemore to represent the Council)**

6. Training

6.1 Zurich Health and Safety Seminar

Information regarding the above was received.

RESOLVED

The Clerk to attend if possible

6.2 Members Networking Lunch 10 September 2010

Information regarding the above was received.

RESOLVED

The Mayor to attend

6.3 Localism

Information re the conference in York in September was received.

RECOMMENDED

Two Members plus the Clerk to attend

7. Correspondence

7.1 St. John Ambulance

Information from the above had been circulated.

RESOLVED

To receive the information

7.2 Hearing Loop: Parish Hall

A letter re the above has been received from Sedgefield Players.

RESOLVED

To obtain prices

8. Resurfacing: Youth Shelter

RESOLVED

Deferred until Environment Committee the following week

9. Policy benches etc: Village Green

Some concern was expressed re encroachment by benches belonging to the Cross Hill onto the Village Green.

RESOLVED

To write to the Cross Hill requesting they be removed

10. Policy: Breaches to Code of Conduct

See 4.1

The Chairman thanked everyone for attending and closed the meeting at 8.25 p.m.