

SEDGEFIELD TOWN COUNCIL

POLICY & RESOURCES

Minutes of the proceedings of the **JUNE POLICY & RESOURCES** of the **Council** held following the Monthly meeting in the **Council Offices**, Advice & Information Centre, Sedgefield, on **Monday 14th June 2010.**

Present **Cllr. J. Robinson (Chairman)**
Cllr. D. Waters (Vice-Chairman) and
Cllrs. P. Bodo, A. Blakemore, D. Brown, , N. Dunn, T. Jeanes, M. Robinson

Officer L. K. Swinbank (Town Clerk)

1. **Apologies**

Cllrs. I.Sutherland, S.Sutherland, M. Brown, S.Hannan, R.Taylor, S.Green, H. Clifford-Brown

2. **Declaration of interest**

Cllr. Allan Blakemore – Item 4.4

Cllr. Norman Dunn - Item 4.6

Cllr. Peter Bodo - Item 7.1

3. **Matters of Information**

3.1 **CCTV**

The Clerk reported that she was aware that other local councils had not paid the CCTV invoice for 09/10 – but that the monies continue to be ringfenced within the overall accounts.

4. **Reports**

4.1 **Working Party re SCA Financial**

The Clerk informed members that HMRC has now paid the VAT claim for 09 / 10.

In addition the clerk circulated a report on the meeting held the previous week between STC and SCA when it was proposed the outstanding amount be repaid over 3 years – each installment on 1st December.

RESOLVED

To agree to the above

4.2 **Meeting Butterwick Car Rally**

The Clerk gave a verbal report on the meeting with Beryl Anderson re the above.

Mrs. Anderson agreed to make formal request for the greens etc before the 2011 Rally and also to submit the necessary insurance / road closure etc. (These have now been received.)

RESOLVED

To receive the information

4.3 Council Offices – Fire System

The Clerk had circulated the report. As a result of problems with the existing system (wear and tear) a number of false alarms had been triggered and the fire engine sent.

Due to the emergency nature of this the Clerk had authorized new sensors to be installed at a cost of £620.

RESOLVED

To receive the information and affirm the Clerk's actions.

4.4 Mayor's Allowance

Cllr. Allan Blakemore declared an interest and took no part in the discussions.

The Clerk had prepared and circulated the report on the meeting held 13th May and attended by Cllrs. A. Blakemore, T. Jeanes, S. Sutherland and the Clerk.

RESOLVED

- a) **The Mayor's Allowance to remain at £1000.**
- b) **The Mayor, in consultation with the deputy mayor, to decide which invitations to accept /decline**

4.5 Council Offices

The Clerk had prepared and circulated a report on the recent meeting to discuss plans for works / extension to the Council Offices.

RESOLVED

To set up a working party to take this forward. The Clerk to arrange a meeting in July and invite all members

4.6 Farmers Market Coordinator

Cllr. Norman Dunn declared an interest and took no part in the discussions.

The Clerk reported that the Market Coordinator had resigned and in his place Mr. Chris Dunn had agreed to take on the role.

RESOLVED

To appoint Chris Dunn as the Coordinator. This is on a contract basis.

4.7 Land at Winterton Allotments

The Clerk had prepared and circulated the report.

As the result of contact from NHS the Council has been asked to consider taking over that land adjacent to the new allotments. Alternatively NHS has indicated it will be put up for sale on the open market.

Furthermore a letter has been received from Mr. J. Pattison and Residents of Winterton Cottages with a number of questions regarding the portacabin, car park and adjacent land.

RESOLVED

1. In principle STC to take over the land adjacent to the allotments – although this could not be purely as a private car park.
2. The Clerk in first instance to contact NHS with provisional agreement and request a copy of the plan etc.
3. The Clerk to respond with a holding letter to the residents until the above arrangements are finalized.

4.8 VAT Reimbursement

As discussed above.

4.9 Asset Management Plan

The Clerk had circulated the draft Asset management Plan.

RESOLVED

To adopt the Plan

5. Financial Matters

5.1 Monthly Accounts

RESOLVED

The monthly accounts as had been circulated were approved for payment

5.2 Donations / Grants:

Requests for donations had been received from the following: -

RESOLVED: To use the Power of Well Being to give grants/donations.

(Trained Councillors)

JR, DW, HCB, RT, ND, SH, DB, TJ, AB, IS, SS, MR, MB)

5.2.1 Butterwick Hospice

RESOLVED

It was agreed to give a donation of £50

5.3 Price for Floor Tiles: Fletcher Room

Prices had been received from:-

G J Carpets

Fishburn Carpets

RESOLVED

To accept the price of £1600 from Fishburn Carpets

6. Training

None to date

7. Correspondence

7.1 Parish Hall: Noise

Cllr. Peter Bodo declared an interest and took no part in this item.

STC has been contacted from DCC (Environmental Health) re noise and a complaint from an event involving a live band in the Parish Hall.

DCC have confirmed no further action has been taken.

RESOLVED

To receive the information

However concerns have been raised following a second similar event which was held the previous Friday. It is understood that some tampering with the sound system has taken place resulting in louder – than acceptable – music being played through the system.

RESOLVED

To invite the Chairman and Vice Chairman from Round Table to a meeting with the Chair and Vice Chair of P&R and the Clerk to discuss.

7.2 Durham Miners Association

A request has been made as to advertising in the Durham Miners' Gala Brochure.

RESOLVED

Not to advertise in the Brochure.

7.3 Veterans: use of Village Green

A request has been received from Sedgefield Veterans – for use of the Village Greens on Saturday 26th June.

RESOLVED

To allow use of the greens at a charge of £25 but suggest the Veterans request a donation from the Town Council towards the event.

8. Corporate Governance Plan

This has been deferred until September.

9. Mediaeval Fayre - (Representation on committee / use of Parish hall)

Some concerns / issues have arisen with the use of the Parish Hall on Mediaeval Fayre Day.

RESOLVED

Cllr. May Brown and the Clerk were nominated to attend the Mediaeval Fayre Committee meetings on behalf of the Town Council.

10. Ceddesfeld Wall

Cllr. Norman Dunn expressed some concern about the state of part of the Ceddesfeld Wall adjacent to South View.

RESOLVED

Members to look at the wall and discuss at the Environment Committee

11. Information Board for Ceddesfeld

Cllr. Norman Dunn asked about an information board for Ceddesfeld Grounds.

RESOLVED

1. **To await the outcome of the submitted application for funding**
2. **To discuss possibility of including with a Sedgefield 700 application for funding**

12. Winterton Cottages / Allotments Car Park

See 4.7 above

13. Applications to AAP

RESOLVED

To set up a working party to discuss applications.

14. Sedgefield Borough Homes Update on Schemes

The Chairman, Cllr. John Robinson reported on funding available.

RESOLVED

To link working party re Item 13

15. Youth Shelter

The Clerk reported that a third tender for the re-surfacing has not materialized and that the 2 existing from Mr. Kearton and DCC stand.

RESOLVED

To discuss in September

16. Winterton Cemetery Records – Computer Input

The Clerk informed members that she has been able to obtain the handwritten records of burial within the Winterton Cemetery.

RESOLVED

To ask NHS : Mr. Colin Martin if there is funding available through the Charitable Funds to pay for someone to input the data.

17. Youth Fund

Information re the Youth Opportunities Fund has been received. It was pointed out that submissions need to be made by youth groups / organisations.

RESOLVED

To receive the information.

The Chairman thanked everyone for attending and closed the meeting at 9.15 p.m.