

SEDGEFIELD TOWN COUNCIL

POLICY & RESOURCES

Minutes of the proceedings of the **June POLICY & RESOURCES** of the **Council** held following the Monthly meeting in the **Council Offices**, Advice & Information Centre, Sedgefield, on **Monday 13th June, 2011.**

Present **Cllr. D. Waters (Acting Chairman) and**
Cllrs. P. Bodo, A. Blakemore, D. Brown, M. Brown, N. Dunn, T. Jeanes,
I. Sutherland, S. Sutherland

Officer L. K. Swinbank (Town Clerk)

1. Apologies

Cllrs. J. Robinson, A. Blakemore, M. Robinson, S. Hannan

2. Declaration of interest

None

3. Matters of Information

3.1 CCTV

The Clerk informed Members that a further reminder of non payment has been received from DCC. However no response has been received to date from DCC re the jointly signed letter from the relevant local town councils from the old Sedgefield Borough area.

RESOLVED

Members re-iterated that STC not pay the outstanding invoices until the overall issues of double taxation are addressed by DCC

3.2 Accounts >£500

The Clerk informed Members that the Accounts package has not as yet finalized the necessary computer software to enable this to be possible.

RESOLVED

To receive the information

4. Reports

None

5. Financial Matters

5.1 Monthly Accounts

RESOLVED

The monthly accounts as had been circulated were approved for payment
Cllr. Ian Sutherland declared an interest re a cheque payment to him.

5.2 Donations / Grants:

Requests for donations had been received from the following: -

RESOLVED: To use the Power of Well Being to give grants/donations.

(Trained Councillors)

JR, DW, HCB, RT, ND, SH, DB, TJ, AB, IS, SS, MR, MB)

5.2.1 Flower Club

A request for a donation towards their fundraising for the North East Air Ambulance had been received.

RESOLVED

Not to give a donation at this time but point out that the Town Council regularly give donations to the North East Air Ambulance.

5.2.2 Sedgefield WI

A request for a donation has been received.

RESOLVED

It was agreed to give a donation of £25

5.3 Budget / Estimates Revised June 2011

The revised estimates for 2011/2012 had been circulated.

In particular it was pointed out that there has been no response re CCTV and double taxation or the request for the statement (as requested by audit) for the outstanding loan on the Council Offices. Both are ring fenced with the balances.

RESOLVED

To receive the information

5.4 Service Lift: Parish Hall

A quotation for the above has been received.

RESOLVED

Not to take action at this time

5.5 Fire Alarm: Parish Hall

Steadfast – the company who refurbished the system at the Parish Hall in 2007 have indicated that the system no longer meets requirements.

The Clerk informed Members that she is taking advice from the Fire Brigade and will

subsequently go out to tender on the works needed – if necessary.

RECOMMENDED

To receive the information

6. Training

a) Conferences

RESOLVED

Cllrs. J. Robinson, A. Blakemore and the Clerk to attend the NALC Larger Council Conference in December and the Clerk to attend the SLCC Conference (Both in accordance with the Council Policy on training / conferences)

7. Correspondence

7.1 Tiptoe: Quotation for insulation / boiler work

Information re the above had been circulated.

RESOLVED

- i) To receive the information and thank Tiptoe for their work**
- ii) To make an application to County Durham Foundation as soon as possible**

8. Policies

8.1 Purdah

The Clerk had written and circulated a new policy re Purdah.

RESOLVED

To approve and implement the Policy

8.2 General Donations

The Clerk had written and circulated a new policy on the above.

RESOLVED

To approve and implement the Policy

9. Insurance Claim: Footpath outside the Hope Inn

This was discussed under EXEMPT information.

Details of a claim had been received. This has been forwarded to Zurich.

RESOLVED

To receive the information and await the outcome from Zurich

10. Bowling Green: Archaeological Survey Tenders

This was discussed under EXEMPT Information.

Recommendations re the above have been circulated.

RESOLVED

To accept Mr. Hughes recommendations to carry out the archaeological survey.

The Chairman thanked everyone for attending and closed the meeting at 8.20 p.m.