

# **SEDGEFIELD TOWN COUNCIL**

## **POLICY & RESOURCES**

Minutes of the proceedings of the **September POLICY & RESOURCES**  
of the **Council** held following the Monthly meeting in the  
**Council Offices**, Advice & Information Centre, Sedgefield, on  
**Monday 14<sup>th</sup> September 2009.**

**Present**                    **Cllr. John Robinson (Chairman) and**  
Cllrs. A. Blakemore D. Brown, M. Brown, H. Clifford-Brown, N. Dunn,  
M. Robinson, I. Sutherland, S. Sutherland

**Officer**                    L. K. Swinbank (Town Clerk)

**1. Apologies**

Cllrs. S. Hannan, T. Jeanes, D. Waters

**2. Declaration of interest**

None

**3. Matters of Information**

None

**4. Reports**

**4.1 Joint Meeting with SCA Re Lease & Rent Review: Ceddesfeld Hall**

The Clerk had circulated a report on the meeting held 27<sup>th</sup> July between representatives from STC and SCA to discuss the lease. Present at that meeting had been Cllrs. Allan Blakemore, Norman Dunn, Lesley Swinbank, Town Clerk, Mrs. Pat Buckley-Atkins and Mr. Peter Hinde. The recommendations from that meeting was to agree the clause in the lease re the SCA willing to insure the building – the policy is to be forwarded to the Town Council each year and that also the rent for Ceddesfeld be increased by £66 to £3,066.

In addition the Clerk pointed out that the lease has now been signed by both parties.

**RESOLVED**

- i) To receive the information**
- ii) To accept the recommendations as above**

**4.2 Participatory Budgeting**

The Clerk said she had attended a meeting/event at County Hall and that a full written report would be presented at the October meeting.

**RESOLVED**

**To receive the information**

## **5. Financial Matters**

### **5.1 Monthly Accounts**

**RESOLVED**

**The monthly accounts as had been circulated were approved for payment**

### **5.2 Donations / Grants:**

**Requests for donations had been received from the following: -**

**RESOLVED: To use the Power of Well Being to give grants/donations.**

#### **5.2.1 Mencap**

**RESOLVED**

**Not to give anything at the present time**

#### **5.2.2 Vitalise**

**RESOLVED**

**Not to give anything at the present time**

### **5.3 Annual Accounts 2008/09**

The accounts have now been signed off by BDO (Auditors) with no issues to report.

The annual return had been circulated to all Members.

**RESOLVED**

**To receive the information**

### **5.4 Pay Increases**

The Clerk circulated a report re the recommended pay increases as from 1<sup>st</sup> April 2009.

**RESOLVED**

**To accept the information and implement the recommended pay awards**

## **6. Training**

Information from the County Durham and Cleveland County Training Partnership had been circulated.

This included information on Councillor Training: How to become a better Council and Roles and Responsibilities etc for Councillors.

**RESOLVED**

**Cllr. May Brown to attend two sessions: Roles and Responsibilities and Powers of Town Councils**

**7. Correspondence**

**7.1 Ferryhill Wheelers Cycling Club**

The Clerk informed Members that a letter of thanks has been received from the Wheelers Cycling Club for the facilities when visiting Sedgefield.

**RECOMMENDED**

**To receive the information**

**8. Cemetery Heating**

Costings had been received re new boiler for the Cemetery Lodge.

**RESOLVED**

**To obtain additional prices and discuss at the next meeting**

**9. Planning Applications: Purchase of Printer / Overhead Projector**

This was discussed at the Monthly meeting.

**10. Ceddesfeld Hall / Parish Hall**

The Chairman expressed concern about the recent letter which appeared in the Sedgefield News written by Mrs. Gloria Wills, Chairman of the Sedgefield Development Trust re the refurbishment at both the Parish Hall and Ceddesfeld Hall.

**RESOLVED**

**The Clerk to write to the directors of the Sedgefield Development Trust expressing disappointment that issues are again being raised in the Sedgefield News by their Chairman when it was felt by all that an amicable working relationship is now being established**

The Chairman thanked everyone for attending and closed the meeting at 9.10 p.m.