

SEDGEFIELD TOWN COUNCIL

POLICY & RESOURCES

Minutes of the proceedings of the **Month POLICY & RESOURCES** of the **Council** held following the Monthly meeting in the **Council Offices**, Advice & Information Centre, Sedgefield, on **Tuesday 13th October 2009**.

Present **Cllr. Sheila Sutherland (Chairman) and**
Cllrs. D. Brown, M. Brown, I. Sutherland, R. Taylor

Officer L. K. Swinbank (Town Clerk)

1. Apologies

Cllrs. J. Robinson, D. Waters, S. Hannan, M. Robinson, A. Blakemore, T. Jeanes

2. Declaration of interest

None

3. Matters of Information

3.1 Risk Management

The Clerk confirmed that the Risk register had now been completed and this will be removed from the Information Sheet.

RESOLVED

To receive the information

4. Reports

4.1 Participatory Budgeting

The Clerk had circulated a report on the Participatory Budgeting event which she had attended on Thursday 3rd September at County Hall. This is a process whereby local people decide how to allocate part of a public budget and it is particularly being encouraged by central government.

RESOLVED

To agree to devolve £500 monies from the estimates for small donations and grants to Sedgefield Together as a first step in Participatory Budgeting for 2010/2011 and review after this trial period.

4.2 Christmas Lights

The Clerk had circulated a report on the meeting held Thursday 24th September with Blachere and attended by Cllrs. M. Brown, S. Sutherland, the Town Clerk, the Community Development Officer and Gavin Jarvis from Blachere. The Clerk informed Members that to date no information has been received back from Blachere although an initial costing of £3,000 for putting up and taking down the lights has been received from Ferryhill Town Council – which is to be discussed at Community Development committee next week.

RESOLVED

To receive the information and discuss at Community Development

5. Financial Matters

5.1 Monthly Accounts

RESOLVED

The monthly accounts as had been circulated were approved for payment

5.2 Donations / Grants

None had been received

5.3 Budget / Estimate Review

The Clerk had circulated the half-year budgets / estimates and these were discussed.

RESOLVED

To receive the information

6. Training

6.1 Health & Safety Training: Ferryhill TC

Information regarding a training event at Ferryhill Town Council for staff had been received.

RESOLVED

To send the Gardening staff and Office staff to this event at a cost of £25 per person

7. Correspondence

7.1 Access to Ordnance Survey Information

Information had been received.

RESOLVED

Not to take the license for this

7.2 CDSEP Energy and Climate Change Forum Agenda (email DCC)

Information on this had been received from DCC.

RESOLVED

To email all Members of STC to ask if anyone wishes to serve on this committee

8. Information via email to Members

The Clerk informed Members that whilst most Councillors now receive general information via email whilst the Monthly official papers continue to be delivered to each Councillor personally – it is not possible for the emails to be hand delivered to those Members who are unable to receive them directly. In the circumstances therefore the Clerk suggested that Members not on email can either pick their emails up at the office each week or they will be added to the Monthly papers.

RESOLVED

- i) To agree to the above proposal**
- ii) The Clerk to draw up a formal policy on this for Members to approve at the November meeting**

The Chairman thanked everyone for attending and closed the meeting at 8.45 p.m.