

SEDGEFIELD TOWN COUNCIL

POLICY & RESOURCES

Minutes of the proceedings of the **NOVEMBER POLICY & RESOURCES** of the **Council** held following the Monthly meeting in the **Council Offices**, Advice & Information Centre, Sedgefield, on **Monday 9th November 2009**.

Present **Cllr. John Robinson (Chairman)**
Cllr. Dudley Waters (Vice-Chairman) and
Cllrs. A. Blakemore, M. Brown, N. Dunn, S. Hannan, M. Robinson, T. Jeanes

Officer L. K. Swinbank (Town Clerk)

1. Apologies

Cllrs. D. Brown, I. Sutherland, S. Sutherland, R. Taylor

2. Declaration of interest

None

3. Matters of Information

None

4. Reports

4.1 Council Offices Extension

The Clerk had circulated a report on the meeting held 29th October attended by Cllrs. John Robinson, Maxine Robinson, Allan Blakemore, Ian Sutherland, and Lesley Swinbank Town Clerk. The purpose of the meeting had been to discuss a possible extension at the Council Offices and internal alterations.

RESOLVED

- i) To receive the information**
- ii) To seek an outline price for the internal works**
- iii) To seek an outline price for the external works**

In addition to contact Homebryth and Harbinson House to inform them of the possible development.

4.2 Cheque Signatories

The Clerk had circulated a report in regard of Cheque Signatures and legal advice from NALC.

RESOLVED

To receive the information

4.3 Parish Hall

a) Lighting

Cllr. John Robinson reported on the recent meeting with the Players regarding improvements to the lighting system in the Parish Hall. He said there is money available through the DCC Neighbourhood Initiative for additional lighting which will be of benefit to the Players and all other users.

Some disappointment was expressed about recent letters in the Sedgefield News and emails from Lyrics informing the Council that they do not wish to use the Parish Hall for their December concert and they are moving to the Church.

RESOLVED

- i) To receive the information**
- ii) To write to the Lyrics suggesting that they meet with the Players to practice using the existing facilities in the Hall**
- iii) To also write to the Lyrics requesting that the staging presently stored on the long corridor in the Parish Hall be removed within a week**

b) Ramp

The Clerk informed Members that she had been approached re providing a disabled ramp at the front of the building. However, it was pointed out that a permanent ramp would be a tripping hazard on the Front Street whilst there are temporary ramps which can be fitted if necessary.

RESOLVED

- i) To receive the information**
- ii) To ask the Fire Officer for advice on this**

5. Financial Matters

5.1 Monthly Accounts

RESOLVED

The monthly accounts as had been circulated were approved for payment

5.2 Donations / Grants:

Requests for donations had been received from the following: -

RESOLVED: To use the Power of Well Being to give grants/donations.

5.2.1 Friends of St. Edmund's Church

RESOLVED

It was agreed to give a donation of £50

5.2.2 Emma Lower: Netball Club

RESOLVED

It was agreed to give a donation of £25 to the Netball Club and also suggest to Miss Lower that she contacts Sedgefield Charities

5.3 Photocopier

The Clerk circulated an email from Danwood indicating that they are no longer able to have the service agreement about the photocopier due to its age and possible future expenses which will be incurred in repairs and maintenance etc.

RESOLVED

The Clerk to obtain prices for a new photocopier to be discussed at the January meeting

5.4 Fees for 2010

The Clerk circulated the current fees for the Parish Hall, Cemetery and Allotments.

RESOLVED

To increase the fees by an average of 1.5 – 2 % (rounded up to the nearest pound)

5.5 Precept / Estimates for 2010 / 2011

The Clerk circulated the initial Precept / Estimates for 2010 / 2011. The Chairman asked that everyone consider the estimates and these will be discussed in more detail at the December meeting.

6. Training

None received

7. Correspondence

7.1 Link County Durham

A letter has been received from Link County Durham asking if the Town Council wishes to join the organization.

RESOLVED

To join Link

8. Bloom: National Competition: Additional Resources

The Clerk informed Members that there may be the need for additional resources with the entry into the National competition.

RESOLVED

Sedgefield in Bloom committee to develop an action plan with costings for consideration in January

9. Policies: Adoption of revised policies from Draft Town plan

The Clerk circulated the amended policies which had been developed at the recent full meeting of Sedgefield Together in September.

RESOLVED

To accept the revised policies

The Chairman thanked everyone for attending and closed the meeting at 8.45 p.m.