

SEDGEFIELD TOWN COUNCIL

POLICY & RESOURCES

Minutes of the proceedings of the **December POLICY & RESOURCES** of the **Council** held at 6.30 pm in the **Council Offices**, Advice & Information Centre, Sedgefield, on **Monday 14th December 2009**.

Present **Cllr. Dudley Waters (Chairman) and**
Cllrs. A. Blakemore, M. Brown, N. Dunn, S. Hannan, T. Jeanes, I. Sutherland, S. Sutherland

Officer L. K. Swinbank (Town Clerk)

1. Apologies

Cllrs. J. Robinson, M. Robinson, H. Clifford-Brown

2. Declaration of interest

None

3. Matters of Information

3.1 CCTV

The Clerk informed Members that the invoice for the current year has now been received from DCC.

RESOLVED

To await information from the other towns and parish councils re payment of this invoice

4. Reports

None

5. Financial Matters

5.1 Monthly Accounts

RESOLVED

The monthly accounts as had been circulated were approved for payment

5.2 Donations / Grants:

Requests for donations had been received from the following: -

RESOLVED: To use the Power of Well Being to give grants/donations.

5.2.1 Durham School Benevolent Fund

RESOLVED

Not to give a donation to the Durham School Benevolent Fund

5.3 Financial Risk Assessment / Effectiveness of Internal Audit 09/10

The Clerk had prepared and circulated the above.

RESOLVED

To accept the Financial Risk Assessment /and Effectiveness of Internal Audit 09/10

5.4 Photocopier

The Clerk informed Members that she is still awaiting two quotations for the photocopier and this will be discussed at the January meeting.

6. Training

None

7. Correspondence

None

8. Parish Hall Notice board

Cllr. Norman Dunn suggested that some repairs were needed to the notice board at the side of the Parish Hall.

RESOLVED

To ask Stephen Roper to repair as necessary

9. Porta cabin

Cllr. Dudley Waters informed members that Mr. Ray Lower from the Cricket Club had visited the Council Offices and said that they have a porta cabin which may be available and asked if the Town Council would be interested in this.

RESOLVED

The Town Council would welcome the porta cabin which could be situated and used for a youth facility.

10. Cemetery Lodge Heating

The Clerk informed Members that three tenders have now been received from contractors for the Cemetery Lodge heating.

RESOLVED

**To accept the quotation from Dunnill Mechanical and Electrical Ltd at a cost of £2,480
+ VAT**

The Chairman thanked everyone for attending and closed the meeting at 6.50 p.m.